

DD/S 58-2467

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT: Survey of Office of Logistics (Planning Staff)

REF: Memorandum from C/Management Staff to A/Deputy Director (Support), subject: "Survey of Office of Logistics," dated 26 May 1958

1. This memorandum is for information only.

2. The conclusions and recommendations stated in referenced memorandum (attached) are concurred in generally. However, some of the conclusions and recommendations are too inflexible to permit maximum utilization of the Planning Staff. In order to ensure the complete monitoring of crash projects, I usually direct the Planning Staff to coordinate and check on the progress of the detailed actions associated with the operation since they are familiar with most of the requirements by virtue of their prior planning. The internal organization and staff procedures of the Planning Staff, I also consider a matter of primary concern to the Chief, Planning Staff as long as he produces the standards and results that I require.

3. In considering space requirements, it should be realized that the usual work measurement criteria cannot be appropriately applied against a planning staff. This particular Staff must be prepared and capable of meeting peak loads at any time in order to ensure effective results in the support of Agency projects of the highest National importance. The current table of organization, while considered adequate at the present time, may have to be varied when and if international conditions so dictate.

JAMES A. GARRISON
Director of Logistics

Attachment:

Ref. Memo

cc: C/Management Staff

JOB NO. _____ BOX NO. _____ FILE NO. _____ DOC. NO. 6 NO CHANGE
IN CLASS/ DECLASS/ CLASS CHANGED TO: TS S SECRET JUST 22
NEXT REV DATE 1/1/79 REV DATE 2/7/79 REVIEWER 06/16/79 TYPE DOC. 02
NO. PGS 23 CREATION DATE _____ ORG COMB 05 OF 30 ORG CLASS 5
REV CLASS C REV COORD. _____ AUTH: HR 76-3

OL 8-3210